# tarabya<sup>KA</sup>

## Application documents

Please compile and title your documents as indicated. Umlauts, special characters and spaces are not allowed in the file name.

### Mandatory application documents

- Tabular curriculum vitae, including details of awards, scholarships and body of work to date (maximum of 2 A4 pages, maximum size: 10 MB, file format: pdf. Please title the file as follows: Last name\_First name\_ Curriculum Vitae).
- Cover letter, including description of Turkey / Istanbul reference, mention of possible Turkish partners if applicable. For applicants for the Turkish-German co-production grants: include a section in your cover letter situating the tandem cooperation in the current social and political context, and how it subscribes to the mission of Allianz Foundation to foster social justice, defend open societies and maintain a liveable planet. For more information visit the foundation's website: https://allianzfoundation.org (maximum of 2 A4 pages, maximum size: 10 MB, file format: pdf. Please title the file as follows: Last name\_First name\_Cover letter).

### Additional mandatory documents according to the discipline

#### ARCHITECTURE / VISUAL ARTS / DESIGN

• Portfolio with work samples, photos, drafts or other images (maximum of 10 A4 pages. Please title the document as follows: Last name\_Firstname\_Portfolio.pdf).

#### FILM

- Filmography: maximum of 10 A4 pages (please in a pdf format, maximum file size: 5 MB. Please title the document as follows: Last name\_First name\_Filmography.pdf).
- Work samples (maximum 3): excerpts from maximum 3 films, in each case the first 10 minutes (relatively low resolution will not affect the application negatively. Maximum size per file: 50 MB. Please title the files as follows: Last name\_First name\_Film [Number 1-3] \_ [Title]. [Format]).

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#### PERFORMING ARTS

Work samples (maxium 3): excerpts from the 3 most recent works, cut or uncut (total length of the video documents together: maximum of 25 minutes). For set design: photos of the 3 most recent works (maximum size per file: 50 MB; set design: please in pdf format, maximum size of the file: 5 MB. Please title the files as follows: Last name\_First Name\_Video [Number 1-3] \_ [Title]. [format]).

#### MUSIC

Work samples (maximum 3): recordings of professional performances or studio productions, scores, etc. (maximum size per file: 50 MB, pdf file size maximum: 5 MB). Please title the files as follows: Last name\_First name\_ Work samples [Number 1-3] \_ [title]. [format]).

#### LITERATURE

- Publication list: list your publications to date (maximum of 5 A4 pages, please in pdf format, maximum size of the file: 5 MB. Please title the document as follows: Last name\_First name\_Publications.pdf).
- A current manuscript (maximum of 25 pages, please in pdf format, maximum size of the file: 5 MB. Please title the document as follows: Last name\_First name\_ manuscript [Number 1-2].pdf).
- Work samples (maximum of 2): extracts from completed works maximum of 10 pages per document (please in pdf format, maximum size per file: 50 MB. Please title the files as follows: Last name\_First name\_Print Sample [Number 1-2] .pdf).

#### JOURNALISM / CULTURAL THEORY

- Publication list: list of your publications in journalistic, scholarly or essayistic fields (maximum of 10 A4 pages, please in pdf format, maximum size of the file: 5 MB. Please title the document as follows: Last name\_First name\_Publications.pdf).
- Work samples (maximum of 2) in text form (maximum of 10 pages per document, please in pdf format, maximum size per file: 50MB. Please title the files as follows: Last name\_First name\_Print Sample [Number 1-2] .pdf).

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### Optional documents for all divisions

Please upload here only additional material, which you could not integrate into your application document, but which is essential for the assessment of your work.

- Press response: maximum of 5 critics, etc., from the national press (please in pdf format, maximum size of the file: 5 MB. Please title the document as follows: Last name\_First name\_Press response.pdf).
- You are welcome to mention links in the application form at which the video or audio files are available (preferred). Alternatively as upload: video or audio material (maximum: 3). Please note:
  - Videos in a usual format (e.g., mov / mpg) Audio files exclusively as mp3 (max bit rate: 320 kbit
  - Permitted file formats: flv, mp3, jpg, jpeg, pdf
  - Maximum size per file: 50 MB